

## Cookie Notice

Last updated: November 1, 2021

This Cookie Notice explains how DocuX, Inc. (“DocuX”, “we”, “us” and “ours”) uses cookies and similar technologies to recognize you when you visit our website DocuX.ai (“Website”) or use DocuX Services as defined in the [Terms of Service](#).

### 1. WHAT ARE COOKIES?

Cookies are small data files containing small amounts of information that are placed on your computer or mobile device when you visit a website. Cookies are widely used for proper functioning of website or for enhancement of user experience or remembering your preferences such as language settings. Cookies generally make the website easier for you to use. Cookies are generally “first party cookies” i.e. cookies set by the website owner (in this case, DocuX) or “third party cookies” which are set by parties other than the website owner. Third party cookies are used to enable third party features or functionality on the website (e.g. interactive contents, analytics, etc.). Some cookies last only for the duration of your web session and expire when you exit your browser (i.e. session cookies); other cookies may last for longer than your web session, including after you exit your browser, for example my remembering you when you return to our Website.

### 2. WHY DO WE USE COOKIES?

We use cookies to:

- recognize you when you visit Website and user DocuX Services
- to enhance your user experience and make interactions faster and more secure
- remember your preferences and give you personalize experience that is in line with your settings
- help us detect and fight spam, abuse and other activities that violate DocuX’s [Terms of Service](#) and [Privacy Policy](#)
- to analyze user journeys and how people use Website

As of today, we do not generally respond to “do not track” signals.

### 3. WHAT COOKIES DO WE USE?

The specific types of first and third-party cookies used on Website and DocuX Services and the purpose they perform are described below:

Cookie	Type	Purpose
Essential	Core	These cookies are strictly necessary to provide you with services available through our Website and to use some of its features and functionalities. These cookies cannot be switched off in our systems. These cookies do not store any personally identifiable information.
Functional	Performance and settings	These cookies are used to enhance the performance and functionality of Website. These are set by us or third parties and are non-essential to their use. Without these cookies, certain functionality may not be available to you (e.g. videos).
	Sign-in and authentication	When you sign into DocuX Services, we store necessary information and the time you signed in on your device. This cookie allows you to move from page to page without having to sign in again on each page. You can also save your sign-in information, so you do not have to sign in each time you return to the site.
	Analytics	These cookies are used to collect information to help us understand how Website and DocuX Services are being used. All information these cookies collect is aggregated and therefore anonymous.
Marketing	Interest-based advertising	These cookies may be set through our Website by our advertising partners. They may be used by those companies to build a profile of your interests and show you relevant adverts on other sites. They do not store directly personal information, but are based on uniquely identifying your browser and internet device. If you do not allow these cookies, you will experience less targeted advertising.
	Social media cookies	These cookies are set by a range of social media services that we have added to our Website and DocuX Services to enable you to share our content with your friends and networks. They are capable of tracking your browser across other sites and building up a profile of your interests. This may impact the content and messages you see on other websites you visit. If you do not allow these cookies you may not be able to use or see these sharing tools.

### 4. DO WE USE ANY OTHER TRACKING TECHNOLOGIES?

Besides cookies, we may also use other technologies like web beacons (sometimes called “tracking pixels” or “clear gifs”) to recognize or track visitors to our Website. These are tiny graphics files that contain unique identifiers that enable us to recognize when someone has visited our Website or opened an email that we have sent them. This allows us to monitor the traffic patterns of users from one page within our Website to another, to deliver or communicate with cookies, to understand whether you have come to our Website from an online advertisement displayed on a third-party website, to improve performance and deliver better experience.

Apart from the above, we may also use Flash Cookies (also known as Local Shared Objects or “LSOs”) to, among other things, collect and store information about your use of our services, fraud prevention and other purposes.

**5. HOW CAN I CONTROL COOKIES?**

You have the right to decide whether to accept or reject cookies. Such preferences must be set for each device used to access Website and DocuX Services. Most browsers are set to accept cookies by default. You can set or amend your web browser controls to accept or refuse cookies. Most advertising network offer you a way to opt out of targeted advertising. If you would like to find out more information, please visit <http://aboutads.info/choices/> or <http://www.youronlinechoices.com>. For further information on cookies, including how to see what cookies have been set on your device and how to manage and delete them, visit [www.allaboutcookies.org](http://www.allaboutcookies.org).

Some cookies are necessary to access essential features and functionality of Website and DocuX Services. We recommend you leave cookies enabled. If you choose to reject or disable cookies, you may not be able to log-in to DocuX Services, you may still use Website and DocuX Services though your access to some functionality and areas may be restricted, or your preferences may be lost.

**6. CHANGES TO COOKIE NOTICE**

We may amend this Cookie Notice from time to time to reflect changes in the law, our companies, our Services, our data collection, use and practices. Depending upon the type of change, we may notify you of the change by posting on this page or my email.

**7. CONTACT US**

For questions or comments about this notice or about our use of cookies, please email us at [support@docux.ai](mailto:support@docux.ai).

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